



ENROLMENT FORM

For administrative use only
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60 Hills Road, Cambridge CB2 1LA T +44 (0)1223 561 854 www.alliance-cam.co.uk **Adult Courses**

Please read our enrolment conditions below before completing the form.

To enrol by post: Fill in, print and sign this form and send it by post to the address above along with your payment.

To enrol over the phone with credit/debit card: Fill in the form electronically and email to info.alliance.cam@gmail.com, then call the Alliance at the number above.

For BACS Payment: Bank Barclays Bank PLC Account no 70454125 Sort code 20-17-35 BACS reference your surname.

YOU

First name:

SURNAME:

Address:

Town and Post Code:

Tel. (day):

Mobile:

Email:

Occupation:

Age group (optional): 16-18 19-25 26-35
 36-50 51-65 65+

Are you a returning student? Yes No

Where did you hear about our courses?

Do you wish to receive our newsletter? Yes No

Personal data processed for any purpose or purposes shall not be kept or share for longer than is necessary for that purpose or those purposes.

YOUR MEMBERSHIP FOR THE YEAR

I wish to join the Alliance Française:

Cultural: Single £25 Couple £30

Full: Single £50 Couple £60

YOUR COURSE

I wish to enrol in the following course:

Private tuition: 1 to 1 2 to 1 other

Group class: 4 skills
 Conversation

Day/Time/Level/Frequency:

Teacher:

Starting date:

Payment details:

DELF / DALF exams

I do not wish to register for the DELF / DALF

Terms and conditions

I have read and accept the terms and conditions: Yes

1. Terms of Enrolment and Payment

1.1. A free evaluation/advice service is provided at the Alliance Française de Cambridge by appointment to help you decide which course is best for you.

1.2. Enrolment & full payment must be made in advance of attending a course, except when payment by instalments has been agreed, on enrolment, with the Administrative Department. Fees are not subject to VAT.

1.3. Places are allocated upon receipt of enrolment with full payment.

1.4. The course fee does not include the cost of the textbook you will be required to buy before the first class. Ask us for more details.

1.5. Membership is £50 a year. This includes borrowing rights at our library, concessionary rates for cultural events at the Alliance Française de Cambridge, and discounts with our partners.

1.6. Students sponsored by their employer must supply an official order form from the company stating that it will be responsible for the payment of fees. An invoice will be issued after presentation of the order form.

1.7. Payment of the enrolment fees indicates that the student agrees to the terms and conditions.

1.8. Any complaint (or congratulation!) can be made in writing to the Course Director Virginie FRIEND at courses.alliance.cam@gmail.com

2. Cancellation and refund

2.1 For Group Classes: we reserve the right to cancel a course should we feel it to be necessary, in which case all fees will be refunded. In the event of cancellation on your part less than 3 working days before the course starts, fee is refunded less an administration charge of £25.

2.2. For Private Tuition: in the event of cancellation on your part, £50 will be retained for administration costs. Any private tuition session that you cancel less than 24 hours beforehand will be charged in full.

Date:

Signature:

TERMS DATE- 4 terms per year, 10 weeks per term			
TERM 1 9 September 2019 - 15 November 2019	TERM 2 18 November 2019 - 7 February 2020 <i>No class from 20/12/19</i> <i>to 03/01/20</i>	TERM 3 10 February 2020 - 30 April 2020 <i>No class from 04/04/20</i> <i>to 19/04/20</i>	TERM 4 5 May 2020 - 10 July 2020

CONVERSATION CLASSES					
LEVEL	CEFR* LEVEL	DAYS	TIME	PRICE / TERM	
				MEMBERS	NON-MEMBERS
Advanced	B1 to C1	Thursday	10.30am to 12.00pm 1h30/week	£165/ term	£210/ term
	B1 to C1	Thursday	12.30pm to 1.15pm Central library: Drop'in 45min/week	£10/ session or £40/ 5 sessions	

CULTURE & CIVILISATION: 2H/WEEK					
LEVEL	CEFR* LEVEL	DAYS	TIME	PRICE / TERM	
				MEMBERS	NON-MEMBERS
Advanced	B2 to C1	Tuesday	10am to 12pm	£220/ term	£280/ term
Proficiency	C1 to C2	Wednesday	10.00am to 12.00pm		

4 SKILLS GROUP CLASSES: 2H30/WEEK					
LEVEL	CEFR* LEVEL	DAYS	TIME	PRICE / TERM	
				MEMBERS	NON-MEMBERS
Breakthrough	Complete beginners A1	Wednesday	6.30pm to 9pm	£275/ term	£350/ term
	A2	Wednesday	6.30pm to 9pm		
Independent users	B1	Tuesday	6.30pm to 9pm		
	B2	Thursday	6.30pm to 9pm		
Proficiency	C1	Thursday	6.30pm to 9pm		

DELFL exams – 2019 prices				DALFL exams – 2019 prices	
A1	A2	B1	B2	C1	C2
£75	£80	£95	£110	£150	£175

Tailor-made tuitions	
One to One	Two to one
£50/ hour	£25/ hour/ person

CEFR* : Common European Framework of Reference for Languages

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